

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, September 24th, 2024**

Fifty-Sixth Meeting of the Nineteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Walter Yetman  
Deputy Mayor Geoff Seymour  
Councillor Frank Deering  
Councillor Dean Franey  
Councillor Perry Bowering  
Councillor Ross Petten  
Councillor Silas Badcock

Nigel Black, CAO  
Christine Bradbury, Town Clerk  
  
Shoreline News Representative

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2024 – 1059**

**Petten/Badcock**

Resolved, that regular meeting agenda for September 24th, 2024 is accepted as presented.  
Carried Unanimously

**Approval of Minutes**

**Motion 2024 – 1060**

**Deering/Petten**

Resolved, that regular meeting minutes for September 10th, 2024 be adopted as presented.  
Carried Unanimously

NEW BUSINESS

**Commercial Renovation – 80 LT Stick Drive**

**Motion 2024 – 1061                      Petten/Badcock**

Resolved, that Council gives an *Approval in Principle* subject to having the drawings reviewed by Service NL. When Service NL has reviewed and approved the drawings, then the permit can be issued. When the work has been completed and prior to the business reopening a Fire and Life Safety Inspection will be required.

Carried Unanimously

**Concern of Neighboring Landscaping – 13 Cleary’s Road**

**Motion 2024 – 1062                      Petten/Badcock**

Resolved, that Council refer the correspondence received regarding concerns the property owner of 13 Cleary’s Road has with the neighboring property to the Committee of the Whole for further review and discussion.

Carried Unanimously

**199 Country Road – Transport Trucks and Other Large Trucks**

**Motion 2024 – 1063                      Bowering/Petten**

Resolved, that Council requests signage be placed on Country Road, Pickett’s Road and Shearstown Road regarding transport trucks and other larger trucks. The signs should say, “*No Transport Trucks Permitted Except for Delivery*”.

Carried Unanimously

**Ultimate Recipient CCBF Agreement 2024-2034**

**Motion 2024 – 1064                      Badcock/Franey**

Resolved, that Council accepts the roles and responsibilities of the Ultimate Recipient and the Government of Newfoundland and Labrador and approves this agreement. The Mayor is to sign the Ultimate Recipient Canada Community-Building Fund Administration Agreement for 2024-2034 on behalf of the Town of Bay Roberts to enter into this agreement.

Carried Unanimously

**Light the Lamp 2024**

**Motion 2024 – 1065                      Seymour/Petten**

Resolved, that Council accepted the Financial Report for Light the Lamp 2024 as presented.  
Carried Unanimously

**Songs, Stages and Seafood Festival – Financial Statement**

**Motion 2024 – 1066                      Seymour/Petten**

Resolved, that Council received the Financial Statement for the Songs, Stages and Seafood Festival 2024 and referred this to the Committee of the Whole for further discussion and review.  
Carried Unanimously

**52-54 Conception Bay Highway – Commercial Building (Garage)**

**Motion 2024 – 1067                      Badcock/Deering**

Resolved, that Council approves the Development Application for a new garage building at 52-54 Conception Bay Highway subject to, the regular requirements of meeting the Town Development Regulations and having the plans reviewed and approved by Service NL prior to being permitted and a Fire Life Safety inspection be done prior to occupancy.

Further, that the following conditions are attached to the approval:

- That an 8-foot chain link fence be erected around all of the rear property that is use by the Business.
- That the fence includes a privacy screening on the Efford’s Subdivision side
- That all vehicles associated with the business be stored within the fenced area in an organized and neat manner
- That there be no vehicles scraped or stored on the site for long term (ie. more than a month

Carried Unanimously

**Commercial Building Extension – 202-204 Conception Bay Highway**

**Motion 2024 – 1068                      Deering/Petten**

Resolved, that Council approve the Development Application for an extension to the building located at 202-204 Conception Bay Highway subject to, the regular requirements of the Town’s Development Regulations and have the plans reviewed and approved by Service NL, a Fire Life Safety Inspection prior to occupancy.

Carried Unanimously

**357-359 Central Street – Development**

**Motion 2024 – 1069                      Seymour/Franey**

Resolved, that Council gives an *Approval in Principle* to the development at 357-359 Central Street, subject to receipt of final plans which are to be reviewed and approved by Service NL and further, that a Fire and Life Safety Inspection occur prior to occupancy.

Carried Unanimously

**Commercial Renovation & New Occupancy – 225D Conception Bay Highway**

**Motion 2024 – 1070                      Franey/Petten**

Resolved, that Council give an Approval in Principle to the Commercial Renovation and New Occupancy at 225D Conception Bay Highway subject to, the application be reviewed by Service NL's Plans and Approval Division and once construction is completed, a Fire and Life Safety Inspection be required before a New Occupancy permit is issued.

Carried Unanimously

**Approval to Borrow Request**

**Motion 2024 – 1071                      Deering/Badcock**

Resolved, that Council give an Approval to Borrow from the Bank of Montreal for a 5-year fixed rate with a 15-year amortization, 4.69% interest rate in the sum of \$1,300,023 for the purpose of project #17-MYCW-22-00074. The monthly payment will be \$10,071.79.

That Council request Approval to Borrow for the above noted loan from Municipal Affairs.

Carried Unanimously

CORRESPONDENCE FOR ACTION

**175 Shearstown Road – Water Issue**

**Motion 2024 – 1072                      Bowering/Seymour**

Resolved, that correspondence regarding a water issue at the property 175 Shearstown Road is referred to the Committee of the Whole for further discussion and review.

Carried Unanimously

**341 Water Street – Rat Concern**

**Motion 2024 – 1073                      Petten/Deering**

Resolved, that Council referred to the Public Works Department and the Director of Protective Services to action this correspondence regarding a rat concern and further to refer it to the Committee of the Whole for discussion.

Carried Unanimously

**Russell’s Lane – Water Issue- Flooding**

**Motion 2024 - 1074                      Franey/Badcock**

Resolved, that Council referred the correspondence regarding water and flooding on Russell’s Lane from the residents to the Public Works Department to investigate and to the Committee of the Whole for further discussion.

Carried Unanimously

ADJOURNMENT

**Adjourn**

**Motion 2024 – 1075                      Badcock/Petten**

Resolved, that Council now adjourns the regular meeting at 8:03pm.

Carried Unanimously

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Walter Yetman, Mayor

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Christine Bradbury, Town Clerk