

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, October 22nd, 2024**

Fifty-Eighth Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Walter Yetman
Deputy Mayor Geoff Seymour
Councillor Frank Deering
Councillor Dean Franey
Councillor Silas Badcock
Councillor Perry Bowering
Councillor Ross Petten

Nigel Black, CAO
Christine Bradbury, Town Clerk

Shoreline News Representative

RCMP – Bay Roberts Detachment

Staff Sgt. Kenny Maher, Officer Lynette Gaudet were present to provided updates to Council and Staff for the last number of months in the area serviced by this detachment.

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Agenda

Motion 2024 – 1097 Franey/Petten

Resolved, that regular meeting agenda for October 22nd, 2024 is accepted as presented.
Carried Unanimously

Approval of Minutes

Motion 2024 – 1098 Deering/Petten

Resolved, that regular meeting minutes for October 8th, 2024 be adopted as presented.
Carried Unanimously

NEW BUSINESS

Development Application Registry – Third Quarter

Motion 2024 – 1099 Badcock/Bowering

Resolved, that Council accepted the Development Application Registry for the Third Quarter July – September 30, 2024 as presented to Council.

Carried Unanimously

175 Shearstown Road – Flooding Concern

Motion 2024 – 1100 Deering/Seymour

Resolved, that Council ask staff to advise the property owner of 175 Shearstown Road of the upgrades project taking place in 2025 for new curb and gutter which will take care of any water concerns regarding this property.

Carried Unanimously

Russell’s Lane – Flooding Concern

Motion 2024 – 1101 Petten/Franey

Resolved, that the property owners on Russell’s Lane be advised of the ditching and drainage that’s in place to help move the water of concern and the Department of Public Works will ensure regularly that the drainage is open and flowing properly.

Carried Unanimously

236 Shearstown Road – Water Concern

Motion 2024 – 1102 Badcock/Seymour

Resolved, that Council requests the Public Works Department to create a ditch in from of the house adjacent to 245 Shearstown Road to help alleviate the water concern for the residents of 236 Shearstown Road.

Carried Unanimously

5-7 St. Mark's Lane – Water Issue

Motion 2024 – 1103 Bowering/Franey

Resolved, that the Director of Public Works and Technical Services be advised to extend the existing culvert to reach the river for property 5-7 St. Mark's Lane as the opening ditching currently in place is not safe or adequate.

Carried Unanimously

Permit to Alter Water Body

Motion 2024 – 1104 Franey/Badcock

Resolved, that the application received from 362 Conception Bay Highway requesting an Approval in Principle for their application to seek a Permit to Alter Water Body is referred to the Committee of the Whole for further review and discussion.

Carried Unanimously

CORRESPONDENCE FOR ACTION

2B Earle's Road – Youth Centre

Motion 2024 – 1105 Bowering/Deering

Resolved, that a Stop Work Order be issued to the tenants of 2B Earle's Road and they be advised that they require the proper permits to operate within the Town of Bay Roberts. An application process has to be followed according to the Town's Development Regulations.

Carried Unanimously

80 Butlerville Road – Ditching Issue – Culvert Request

Motion 2024 – 1106 Badcock/Deering

Resolved, that Council referred the culvert request for 80 Butlerville Road to the Committee of the Whole for further review and recommendation.

Carried Unanimously

Royal Canadian Legion – Poppy Campaign

Motion 2024 – 1107 Badcock/Franey

Resolved, that Council will make the annual donation of \$100 to the Royal Canadian Legion Poppy Campaign for 2024.

Carried Unanimously

Beaver Brook Ditching – Woodward Motors

Motion 2024 – 1108 Deering/Petten

Resolved, that correspondence received regarding the brook by Woodward Motors is referred to the Committee of the Whole for further review and discussion.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

Eastern Regional Service Board 2025 Fee Schedule

Motion 2024 – 1109 Deering/Franey

Resolved, that Council will discuss the Fee Schedule for ERSB during the Budget meeting and advise ERSB by the deadline date November 15, 2024 at 3:00 pm.

Carried Unanimously

Municipal Assessment Agency – Updates

Motion 2024 – 1110 Franey/Petten

Resolved, that correspondence received from the Municipal Assessment Agency regarding updates is moved to file.

Carried Unanimously

RESOLUTION FROM PRIVILEGED MEETING

Ratify Motions of the Privileged Meeting

Motion 2024 - 1111 Deering/Petten

Resolved, that the following Motions made at the Privileged Meeting held on October 8th are adopted:

- Motion 2024 - 1076 Agenda
- Motion 2024 - 1077 Approval of Minutes
- Motion 2024 - 1078 Regional MEO Position
- Motion 2024 - 1079 Adjournment

Carried Unanimously

Ratify Motion of Privileged Meeting

Motion 2024 – 1112 Franey/Deering

Resolved that the following Motion made at the Privileged Meeting held on October 22nd is adopted:

Appointment of Interim CAO

Motion 2024 - 1095 Franey/Deering

Resolved, that Council appoint Dave Tibbo as Interim CAO effective October 18, 2024 as per the identified terms and conditions of employment presented in the report to Council.

Carried Unanimously

COUNCILLOR CONCERNS/NOTICE OF MOTIONS

Items for the Action List – Committee of the Whole

Motion 2024 – 1113 Seymour/Badcock

Resolved, that the following items of concern present by Deputy Mayor Seymour are to be added to the Committee of the Whole Action List:

- Newfound Lane – Ditching
- Butlerville Road (West End) – Ditching
- Ned Butler’s Road – Ditching
- Signage – Northside Road – Sharp Right Turn

Carried Unanimously

Goose Pond Trail – Bridge Accessibility

Motion 2024 – 1114 Bowering/Badcock

Resolved, that Councillor Bowering request the Goose Pond Trail Bridge Accessibility be added to the Committee of the Whole Action List.

Carried Unanimously

ADJOURNMENT

Adjourn

Motion 2024 – 1115 Badcock/Deering

Resolved, that Council now adjourns the regular meeting at 8:40 pm.

Carried Unanimously

Walter Yetman, Mayor

Christine Bradbury, Town Clerk