Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, January 20th, 2026

Fifth Regular Meeting of the Twentieth Town Council
Council Chambers, 321 Water Street, Bay Roberts

PRESENT:

Mayor Geoff Seymour
Deputy Mayor Neil Kearley
Councillor Perry Bowering
Councillor Dean Franey
Councillor Ross Petten
Councillor Frank Deering
Councillor Silas Badcock

Dave Tibbo, CAO
Christine Bradbury, Town Clerk
Ron Delaney, Dir. of Tourism & Eco Development
Sean Elms, Director of PWTS
Greg Squires, Director of Protective Services
Eddie Russell, Director of Recreation

CALL MEETING TO ORDER

Mayor Seymour called the meeting to order at 7:00 p.m.

DELEGATIONS / PRESENTATIONS

Representatives of the following award winners were present to receive their awards:

Bay Roberts Santa Clause Parade
Best – Not for Profit – Shearstown Brass Band
Best – Commercial Business – Avalon Home Hardware
Best – Walking/Dane Group – Catherine's Dance Studio
Best - Overall Themed Float – Creative Edge Dance

Illumination Parade
Best - Not for Profit – Avalon Wolverines Search & Rescue
Best – Commercial Business – Harbour International Ltd.
Best – Overall Themed Float – Paul Saunders

AGENDA / MINUTES

Adoption of Agenda
Resolution 2026 – 106
Moved by Councillor Petten
Seconded by Deputy Mayor Kearley
Resolved, that regular meeting agenda for January 20th, 2026 is accepted as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Approval of Minutes – December 9th, 2025
Resolution 2026 – 107
Moved by Councillor Badcock
Seconded by Councillor Petten
Resolved, that regular meeting minutes for December 9th, 2025 be adopted as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Approval of Minutes – December 16th, 2025
Resolution 2026 – 108
Moved by Councillor Deering
Seconded by Councillor Franey
Resolved, that regular meeting minutes for December 16th, 2025 be adopted as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Proclamation – Eating Disorders Awareness Week
Mayor Seymour read aloud the proclamation for Eating Disorders Awareness Week to take place on February 1-7th, 2026 in the Town of Bay Roberts.

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – December 9th, 2025
Resolution 2026 – 109
Moved by Deputy Mayor Kearley
Seconded by Councillor Deering
Resolved, that Council approved the Closed Meeting Minutes of December 9th, 2025 as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Closed Meeting – January 13th, 2026
Resolution 2026 – 110
Moved by Councillor Petten
Seconded by Councillor Badcock
Resolved, that Council approved the Closed Meeting Minutes of January 13th, 2026 as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Recommendations of Committee of the Whole Meeting – January 13th, 2026

Cox & Palmer – Approval to Pay
Resolution 2026 – 111
Moved by Councillor Deering
Seconded by Councillor Franey
Be it so resolved, that Council give an approval to pay Invoice 310049886 from Cox & Palmer for Quieting of Titles for File # 30029429-0001 in the amount of $613.24 HST inc.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Capital Investment Plan Approval
Resolution 2026 – 112
Moved by Councillor Petten
Seconded by Councillor Badcock
Be it so resolved, that correspondence received from the Department of Municipal and Community Affairs dated December 22nd, 2025 regarding the Capital Investment Plan Approval of $321,458.00 is moved to file
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Approval to Borrow Letter Municipal Affairs – December 19, 2025
Resolution 2026 – 113
Moved by Councillor Franey
Seconded by Councillor Deering
Be it so resolved, that the Approval to Borrow letter dated December 19, 2025 received from the Department of Municipal and Community Affairs to borrow $1,210,417.70 from the Bank of Montreal is moved to file.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

362 Conception Bay Highway – Development Application (Apartment Building)
Resolution 2026 – 114
Moved by Deputy Mayor Kearley
Seconded by Councillor Franey
Be it so resolved, that Council give an Approval in Principle to the development application for an apartment building at 362 Conception Bay Highway, subject to no objections to a discretionary notice, approval from Transportation and Works for a new access, approval from Service NL, submission of plans showing the water drainage and approvals from all other regulatory departments
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Change Order #5 WSP E&I Canada – Shearstown Road Phase 1
Resolution 2026 – 115
Moved by Councillor Badcock
Seconded by Councillor Petten
Be it so resolved, that Council approve Change Order 005 related to the consulting contract of Shearstown Road Phase 1 Project # 17-RNC-23-00011 in the amount of $16,970 plus HST for a total cost of $19,515.50 for WSP E&I Canada Limited.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Culvert Installation Request Country Road – Update
Resolution 2026 – 116
Moved by Councillor Deering
Seconded by Councillor Franey
Be it is so resolved, that Council deny the request from the residential property owner for the Town to install culverts on their property as the Town does not install or supply culverts to residential properties. Further, if the property owner does proceed with the installation, they will be required to install a 20 ft culvert (of the same dimension upstream) for a driveway access to the property and advise the Director when the installation is taking place so a representative of the Public Works Department can be on site.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Concord Paving – Water Street Phase 1 – Project 17-MYCW-22-00074
Resolution 2026 -117
Moved by Deputy Mayor Kearley
Seconded by Councillor Bowering
Be it so resolved, that Council approve the capital expenditure from Concord Paving, for work related to the Water Street Phase 1 Project # 17-MYCW-22-00074 for Invoice 20177 in the amount of $11,390 plus HST for a total cost of $13,098.5o. Funds for this expenditure are available in GL Account 6542-7300.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Concord Paving – Year End Paving
Resolution 2026 -118
Moved by Councillor Badcock
Seconded by Councillor Petten
Be it so resolved, that Council approve the expenditure from Concord Paving, related to asphalt patching throughout the Town for Invoice 20178 in the amount of $37,128 plus HST for a total cost of $42,697.20. Funds for this expenditure are available in GL account 6542-7300.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Committee of the Whole Minutes – January 20, 2026
Resolution 2026 – 119
Moved by Councillor Deering
Seconded by Deputy Mayor Kearley
Resolved, that Council approve the Committee of the Whole Minutes of the meeting held on January 13, 2026 as presented to Council.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

NEW BUSINESS AND STAFF REPORTS

Accounts Payable – Ending Date January 19th, 2026
Resolution 2026 – 120
Moved by Councillor Badcock
Seconded by Deputy Mayor Kearley
Be it so resolved, that Council approves the Accounts Payable listing in the amount $452,792.45 up to and including January 19th, 2026 as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Cox & Palmer – Approval to Pay
Resolution 2026 – 121
Moved by Councill Badcock
Seconded by Deputy Mayor Kearley
Be it so resolved, that Council give an approval to pay Invoice 310050720 dated December 31, 2025 from Cox & Palmer for Quieting of Titles for File# 30029429-oooo1 in the amount of $2,403.22 HST inc. Funds are available in GL Account 6019-7000
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Stewart McKelvey – Approval to Pay
Resolution 2026 – 122
Moved by Councillor Badcock
Seconded by Councillor Franey
Be it so resolved, that Council give an approval to pay Invoice 91266461 dated December 31, 2025 from Stewart McKelvey for File #SM014509 – 00004 in the amount of $16,394.40 HST inc. Funds are available in GL Account 6019-7000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Morrow Morrow & Crosbie – Approval to Pay
Resolution 2026 – 123
Moved by Councillor Petten
Seconded by Councillor Deering
Be it so resolved, that Council give an approval to pay Invoice 30848 dated January 7, 2026 from Morrow Morrow and Crosbie for fees and disbursements on File# 50305- E.E.M. Holdings in the amount of $2,084.75 HST inc. Funds are available in GL Account 6091-7000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Municipalities Newfoundland and Labrador – Approval to Pay
Resolution 2026 – 124
Moved by Councillor Badcock
Seconded by Councillor Petten
Be it so resolved, that Council give an approve to pay Invoice 26267 dated December 16, 2025 for 2026 MNL Membership Fee at $8,709.35 and 2026 PMA Membership Fees at $1,008.10 total of $9,717.45 (HST not applicable). Funds are available in GL Account 6060-7000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Appeal Number – 15-006-094-005
Resolution 2026 – 125
Moved by Councillor Franey
Seconded by Councillor Petten
Be it so resolved, that Council rescind Motion 2025-1319:

> ***51 Cross Road – Variance Request***
> *Resolved, that Council denies the 6% variance request from the property owner of 51 Cross Road, as this issue could have been addressed if the property owner had provided a new plot plan when he decided to relocate the dwelling on the property, as per the Town's Municipal Development Regulations.*

As per the Order of the adjudicator on Appeal 15-006-094-005.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Bay Roberts Fire Rescue Activity Report - Chief Mike Murphy
Resolution 2026 – 126
Moved by Councillor Franey
Seconded by Deputy Mayor Kearley
Be it so resolved that Council accepts and moved to file, the report done by Fire Chief Mike Murphy which included operations, activities and training for the period of December 1, 2024 up to and including December 31, 2025.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

CORRESPONDENCE FOR ACTION

Donation Request – Ice Time for Charity Hockey Game
Resolution 2026 – 127
Moved by Councillor Badcock
Seconded by Councillor Bowering
Be it so resolved, that Council approve the request for two hours of ice time for the RCMP and Bay Roberts Fire Rescue for the 5th Annual Charity hockey game in support of the Kids Eat Smart (Breakfast Program for Bay Roberts Primary and Amalgamated Academy)
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

ADJOURNMENT

Adjourn
Resolution 2026 – 128
Moved by Councillor Petten
Seconded by Councillor Franey
Resolved, that Council now adjourns the regular meeting at 7:41 pm
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Geoff Seymour, Mayor

Christine Bradbury, Town Clerk