Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, February 10th, 2026

Sixth Regular Meeting of the Twentieth Town Council
Council Chambers, 321 Water Street, Bay Roberts

PRESENT:

Mayor Geoff Seymour
Deputy Mayor Neil Kearley
Councillor Perry Bowering
Councillor Dean Franey
Councillor Ross Petten
Councillor Frank Deering
Councillor Silas Badcock

Dave Tibbo, CAO
Christine Bradbury, Town Clerk
Ron Delaney, Dir. of Tourism & Eco Development
Sean Elms, Director of PWTS
Greg Squires, Director of Protective Services
Eddie Russell, Director of Recreation

CALL MEETING TO ORDER

Mayor Seymour called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Adoption of Agenda
Resolution 2026 – 139
Moved by Councillor Petten
Seconded by Councillor Franey
Resolved, that regular meeting agenda for February 10th, 2026, is accepted as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Approval of Minutes – January 20th, 2026
Resolution 2026 – 140
Moved by Councillor Deering
Seconded by Councillor Badcock
Resolved, that regular meeting minutes for January 20th, 2026, be adopted as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – January 20th, 2026
Resolution 2026 – 141
Moved by Councillor Petten
Seconded by Councillor Badcock
Resolved, that Council approved the Closed Meeting Minutes of January 20th, 2026, as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Closed Meeting – February 3rd, 2026
Resolution 2026 – 142
Moved by Deputy Mayor Kearley
Seconded by Councillor Deering
Resolved, that Council approved the Closed Meeting Minutes of February 3rd, 2026, as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Recommendations of Committee of the Whole Meeting – February 3rd, 2026

Assessment Review Commissioner 2026
Resolution 2026 – 143
Moved by Councillor Franey
Seconded by Councillor Badcock
Be it so resolved that Council appoint Mitchell Moran as the Assessment Review Commissioner for the Town of Bay Roberts for 2026.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Ascension Collegiate – Donation – Annual Dinner and Auction
Resolution 2026 – 144
Moved by Councillor Petten
Seconded by Councillor Deering
Be it so resolved that Council approved an annual donation of $100 to the Ascension Collegiate Dinner and Auction for a full-page advertising in their booklet.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Three-Way Stop Complaint – George Mercer Drive/Klondyke
Resolution 2026 – 145
Moved by Councillor Deering
Seconded by Councillor Petten
Be it so resolved that Council denies the request to remove the Three-Way Stop from the intersection of George Mercer Drive and the Klondyke as it would create unsafe conditions.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Town Permit Applications – Updating
Resolution 2026 – 146
Moved by Councillor Franey
Seconded by Councillor Petten
Be it so resolved that Council approve the updated permit application forms as presented and authorize their implementation, including the option for online submissions through the Town's website.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Capital Expenditure – Englobe – Lift Station Upgrades Project # 17-MYCW-24-00046
Resolution 2026 – 147
Moved by Councillor Petten
Seconded by Councillor Deering
Be it so resolved that Council approve the capital expenditure, Invoice 00268179 from Englobe Corporation for work related to the Lift Station Upgrades Project 17-MYCW-24-00046 in the amount of $6,677.48 HST included. Funds have been allocated to the capital grants project GL Account 5093-0000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Capital Expenditure – Rodco Mechanical Ltd. – Lift Station Upgrades Project 17-MYCW-24-00046
Resolution 2026 - 148
Moved by Councillor Franey
Seconded by Councillor Bowering
Be it so resolved that Council approve the capital expenditure, Invoice 26006-001 from Rodco Mechanical Ltd. for works related to the Lift Station Upgrades Project 17-MYCW-24-00046 in the amount of $749,340.00 HST included. Funds have been allocated to the capital grants project GL Account 5093-0000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Capital Expenditure – Harbourside – Shearstown Intersection Project 14-2025-8453
Resolution 2026 – 149
Moved by Councillor Franey
Seconded by Councillor Deering
Be it so resolved that Council approve the capital expenditures, Invoice 3621, 3652 and 3685 from Harbourside Transportation Consultants for work related to the Shearstown Intersection Project 14-2025-8453 in the amount of $36,447.07 HST included. Funds have been allocated to the capital grants project GL Account 5093-0000
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Committee of the Whole Minutes – February 3rd, 2026
Resolution 2026 – 150
Moved by Councillor Petten
Seconded by Councillor Badcock
Resolved, that Council approve the Committee of the Whole Minutes of the meeting held on February 3rd, 2026, as presented to Council.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

NEW BUSINESS AND STAFF REPORTS

Approval for Travel – Urban Municipalities Committee Meetings Port Aux Basques
Resolution 2026 – 151
Moved by Councill Badcock
Seconded by Councillor Petten
Be it so resolved that approval be given to Mayor Seymour and one (1) Councillor for travel to MNL Urban Municipalities Committee meetings in Port Aux Basques April 10 -11, 2026. Cost to attend is estimated at $2000 per person. Funds are available in account 6093-7000.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Councillor Franey leaves the meeting at 7:15 pm emergency call.

Accounts Payable – Ending Date February 10th, 2026
Resolution 2026 – 152
Moved by Councillor Deering
Seconded by Councillor Bowering
Be it so resolved that Council approves the Accounts Payable listing in the amount $72,285.11 up to and including February 10th, 2026, as presented.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Request for an Extension of a Clean-up Order – 28 Butlerville Road
Resolution 2026 – 153
Moved by Councill Deering
Seconded by Councillor Petten
Be it so resolved that Council approve the extension to the clean-up order dated October 27, 2025, subject to the following conditions:

- The required clean-up must be completed in conjunction with the Town's scheduled bulk clean-up program.
- Under no circumstances shall the clean-up be extended beyond the completion of the bulk clean-up nor any other added debris be permitted.
- Failure to comply with these conditions will result in enforcement action without further notice.

Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Rescind – Motion 2025-1441
Resolution 2026 – 154
Moved by Councillor Deering
Seconded by Deputy Mayor Kearley
Be it so resolved that Council rescind a motion as a result of a typing error:

Motion 2025 -1441 Deering/Bowering
Resolved that Council award the Town Plan & Regulation Review to Upland and Tract Consulting in the amount of $46,880.00 that will be budgeted in 2026.
Carried Unanimously

Further,

Be it so resolved that Council award the Town Plan & Regulation Review to Upland in the amount of $69,880.00.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Councillor Franey returns to the meeting at 7:22 pm.

Bay Roberts Fire Rescue – Activity Report – January 2026
Resolution 2026 – 155
Moved by Councillor Badcock
Seconded by Councillor Franey
Be it so resolved that Council accepts and moved to file the Bay Roberts Fire Rescue Activity Report for January 2026 as prepared by Fire Chief Mike Murphy.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Change Order #6 - Black Diamond – Shearstown Road Phase 1 Project 17-RNC-23-00011
Resolution 2026 – 156
Moved by Councillor Deering
Seconded by Councillor Badcock
Be it so resolved that Council approve Change Order 006 related to the construction contract of Shearstown Road Phase 1 Project 17-RNC-23-00011 for the credit amount of $20,846.76 plus HST for a total credit of $23,973.77 towards the overall construction cost. The new approved construction cost is $1,932,275.68 for Black Diamond.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Change Order #7 – Black Diamond – Shearstown Road Phase 1 Project 17-RNC-23-00011
Resolution 2026 – 157
Moved by Deputy Mayor Kearley
Seconded by Councillor Petten
Be it so resolved that Council approve Change Order 007 related to the construction contract of Shearstown Road Phase 1 Project 17-RNC-23-00011 for the variance in quantities in the amount of $530,938.30 HST included. The new approved construction cost for Black Diamond is $2,463,213.97.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

172 Water Street – Sewer Concerns
Resolution 2026 – 158
Moved by Councillor Petten
Seconded by Councillor Deering
Be it so resolved that Council accepts the report regarding sewer concerns for property 172 Water Street and the property owner be advised that the Town has been in contact with the Department of Environment and they will have staff investigate the concrete outflow.
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

CORRESPONDENCE FOR INFORMATION

CBN Joint Council Meetings

Mayor Seymour and Deputy Mayor Kearley provided Council with the Minutes of the Meeting held on December 10, 2025, and provide statistical information from the RCMP Trinity Conception District. The representatives of the RCMP informed members of the CBN Joint Council of the increase in crime in all areas of the district. They asked representatives of each municipality to discuss with their members of Council three areas of focus for each municipality and provide that information to them during the March meeting.
Mayor Seymour asked that we add this to the agenda for the upcoming Committee of the Whole for further discussion.

Action List

Council reviewed the current Action List and the Town Clerk will make the necessary changes:

Item 4 – Country Road Seniors Home – Flashing Lights – Delete

Item 11 – Bay Roberts Primary School – Stunting and Noise in the Evenings – Director to Follow up with the Principal and/or School Board

Item 12 – 245 Shearstown Road – remove Neighboring Flooding Concerns

ADJOURNMENT

Adjourn
Resolution 2026 – 159
Moved by Councillor Deering
Seconded by Councillor Petten
Resolved, that Council now adjourns the regular meeting at 7:44 pm
Motion Carried Unanimously
For: Mayor Seymour, Deputy Mayor Kearley, Councillor Bowering, Councillor Franey, Councillor Petten, Councillor Deering, Councillor Badcock

Geoff Seymour, Mayor

Christine Bradbury, Town Clerk