BAY ROBERTS
RECREATION

Summer Day Camp

Program Guide & Information Package

June 29th - August 21st, 2026



Providing a safe, inclusive, and active summer experience for children and youth in our community.

Town of Bay Roberts Summer Day Camp Program Package

Welcome

The Town of Bay Roberts would like to extend a warm welcome to all participants and families joining our Summer Day Camp Program. Our camps are designed to provide a safe, inclusive, and engaging environment that supports healthy child development through recreation, creativity, and physical activity.

We are committed to inclusion and welcome participants of all backgrounds, abilities, and identities. We believe in ensuring every child experiences a welcoming, respectful, and supportive environment.



Hours of Operation

8:30 a.m. – 4:30 p.m.
8:00am drop off and 5:00pm pickup available for an extra fee
- Supervised lunch included

Locations

Wilbur Sparkes Complex
Other locations to be determined.

Ages

Our day camps are divided into to age categories.
Junior Camp - Children who have completed Kinderstart to completed Grade 2.
Youth Camp – Children who have completed Grade 3 to completed Grade 6.



Program Activites and Registration

Program Activities

Each week is filled with fun, structured, and engaging activities focused on physical literacy and creativity.



01 Themed Activities

Weekly themes brought to life through games, challenges, and creative programming.



02 Special Guests, Events, and Field Trips

Unique visits and activities, both on and off-site adventures that give campers new experiences and opportunities to explore the community.



03 Arts and Crafts

Hands-on creative projects that let campers explore different materials and express their ideas.



04 Outdoor Play and Games

Daily time outside featuring group games, free play, and activities that encourage movement and teamwork.



05 Gym Activites

Structured physical activities indoors that build coordination, confidence, and fundamental movement skills.



06 Zone Play

Choice-based play areas where campers can engage in creative, active, relaxing, or hands-on and imaginative building experiences.



Registration

Participants must be registered prior to attending camp.
Please ensure all participant information is accurate, including:

01 **Medical Conditions**

02 **Allergies**

03 **Emergency Contact Information**

04 **Authorized Pick-up Individuals**

Waitlists will be maintained and families will be contacted as spaces become available.

Refund Policy

- Refund requests must be submitted at least **7 days prior** to the program start date.
- A **non-refundable deposit** may apply per child, per week.

Communication

- Camp communication will be shared through email and posted notices on the Town of Bay Roberts Recreation page - facebook.com/bayrobertsrecreation
- Those registered will have access to a private Facebook page where we post pictures of our day.
- Guardians are responsible for informing staff if a participant will be absent.



Arrival and Departure

01 **Participants must be signed in and out by a parent/guardian or authorized individual**

02 **Photo ID may be required at pickup**

03 **Authorized pick-up persons must be 16 years of age or older**

04 **Staff must be notiofied of any changes to pick-up arrangements**

05 **We have a Early Drop off and Late Pick up service for a fee**

Unexpected Closures

Programs may be cancelled due to unforeseen circumstances (e.g., weather, power outages, facility issues).

Refunds are not provided for unexpected closures.

What to Bring

Please label all personal items clearly.
Participants should bring:



- Backpack
- Nut-free lunch & snacks
- Reusable water bottle
- Weather appropriate clothing
- Indoor Sneakers
- Sunscreen (SPF 30+)
- Hat

Note:

- We spend significant time outdoors, please dress accordingly
- Electronic devices and personal toys are not recommended

We are not responsible for any lost or stolen items.



Policies and Procedures

Code of Conduct

The Town of Bay Roberts, Department of Recreation, is committed to providing a healthy and safe environment where quality programs and services allow the participants may develop socially, cognitively, physically, and emotionally.

The following behavior guidelines have been developed to ensure parents/guardians, participants and staff have a mutual understanding of what is acceptable behavior and unacceptable behavior.

The behaviours listed are considered **Acceptable** that the staff, participants, parents, and guardians must exhibit while at our facilities and participating in programs and services offered.

Respect
Respecting others, property, and yourself

Listening
Listening to councellors, other campers, and guests

Honesty
Being honest to others

Responsibility
Taking responsibility for your actions

Kindness
Kindness towards everyone

Rules
Abiding by the rules of the program

Safety
Staying safe in all situations

Choices
Making healthy choices



Code of Conduct

The following are considered **Unacceptable Behaviors** that will **NOT** be tolerated:

- **Aggressive Behavior**: hitting, kicking, biting, pushing/shoving, pinching, or ANY other form of physical abuse.
- Use of **obscene language or gestures.**
- Teasing, bullying, name calling or **ANY** other form of **verbally aggressive behavior.**
- **Possessing dangerous or sharp objects.**
- **Attempted running away** from the program site or counsellor(s), this is indoor or outdoor locations.
- **Any other behavior that compromises the safety of other participants and staff.**

If the participant exhibits ANY of the above behaviors, the following procedure will be followed:

- The unacceptable behavior will be discussed with the participant. Staff will talk to the participant about why their behavior was unacceptable. Guardians will be notified of the participant's unacceptable behaviour, and this will be their one and only **WARNING**. Staff will work with the participant and guardians to identify solutions to assist the participant in displaying acceptable behaviors in the future.
- If the identified solutions are unsuccessful, that will be their **FIRST STRIKE** and parents/guardians will be asked to arrange immediate pickup.
- With the following demonstration of unacceptable behavior, that will be their **SECOND STRIKE**. Parents/guardians will be asked to arrange immediate pickup and the participant will not be able to return to the program/facility until a meeting between staff and the guardian occurs, where an individualized plan to prevent unacceptable behavior is established.
- With the **THIRD STRIKE**, the participant will be removed from the program immediately.

PLEASE NOTE:

If the Recreation department and staff are unable to ensure the safety and well-being of participants/staff, the security of the property or program quality, we reserve the right to remove the participant displaying unacceptable behavior from the program immediately.





Health & Wellness Policies



Health and Illness

Participants must stay home if experiencing symptoms such as:

- Fever
- Vomiting or diarrhea

Guardians must inform staff of any health conditions or allergies.

Medication and Allergies

- Nut-free environment
- Staff do not administer any medication unless emergency Epi-pen

Please contact staff prior to the program if your child requires medication or has medical needs.

Inclusion and Support Services

The Town of Bay Roberts is committed to inclusive recreation. We have limited recourses and will have ½ day services available.

If your child requires any additional support to participate or may require extra supervision, please contact program staff in advance so we can work together to provide a positive experience.

BAY ROBERTS

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Contact Information

For more information about Summer Day Camp Programs, please contact:

Town of Bay Roberts Recreation Department
Suzanne Drover
Recreation & Community Services Coordinator
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www.bayroberts.com

We look forward to a fun, safe, and active summer!